

# Textbook Rental Program Frequently Asked Questions

## General Rental Program Questions

### **What is the textbook rental program?**

Beginning in Summer 2019, students taking degree credit classes pay a supplemental fee to rent most of their textbooks through the Madison College Bookstore. This program allows students to access their textbooks for much less than purchasing them. The textbooks must be returned to the Madison College Bookstore or a return drop box by the due date.

### **Is the Madison College Bookstore and the Textbook Rental Program the same thing?**

No. The Madison College Bookstore is an auxiliary operation of the college, meaning that it is responsible for providing goods and services to the college and community and is financed through sales, like any other retail store (Old Navy, Target, etc.).

The Textbook Rental Program is funded through student fees. Those fees cover the cost of operating the program (such as staff time) and the cost of the actual course materials (such as textbooks). The rental fee is adjusted based on the needs of the program and is not designed to generate any more money than is needed to keep the program running. The Textbook Rental Program was started by an initial investment by the college of \$4.0 million to purchase the initial textbooks.

### **How much do I pay with the rental program?**

The supplemental fee will be \$7 per degree credit. For example: if you are taking 6 credits you would pay \$42 for a supplemental fee. If you are taking 18 credits you would pay \$126 for a supplemental fee.

### **Can I still use financial aid book charge?**

Yes, if you are eligible for the financial aid book charge you can still use those funds to cover the course materials outside of the rental program.

### **Are regional students included in the rental program?**

Regardless of the location of the student's class, the textbooks are included in the rental program as long as they are enrolled in degree credit classes. Students based at regional campuses or those taking classes online can order their textbooks on the Madison College Bookstore website and choose to have their textbooks shipped to their address or a regional location. Shipping charges apply to orders shipped to personal addresses. There is no shipping charge if an order is sent to another Madison College location.

### **Can I write in and highlight in my rental textbook?**

Yes, you can do minimal amounts of highlighting and writing in your rental textbook. However, the textbook has to be returned in a condition that is rentable, so please be considerate of future students by minimizing your writing and highlighting. If the textbook is returned in non-rentable condition, you will be charged the replacement cost of the textbook.

### **Do I need a credit card to rent textbooks?**

No, you do not need to secure rental textbooks with a credit card. We just require your OneCard or a picture ID and your student ID. If you do not return your rental textbooks your student account will be charged for the replacement cost of the textbooks.

### **What happens if the Madison College Bookstore runs out of textbooks?**

If the bookstore runs short on required textbooks, more will be purchased as quickly as possible. Be aware that this process does take several days. Students are advised to pick up their textbooks prior to the start of the semester.

## **Lost or Damaged Questions**

### **What happens if my textbook has damage?**

If a student returns a textbook with damages, they are responsible for paying for the damages as determined by the Textbook Rental Program.

### **What happens if I lose my rental textbook?**

If a student loses their rental textbook, they are responsible for paying the replacement cost for that textbook. All textbooks can be tied back to the person who rented them. If you find a rental textbook, please return it to the Madison College Bookstore, so we can check it in or return it to the right person.

## **Rental Return Questions**

### **When is the rental return date?**

All rental textbooks need to be returned to the bookstore or a rental drop box within five (5) business days from the last day of classes. The specific date will be posted on the rental program website and the bookstore website each semester. It will also be printed on your receipt.

### **What happens if I return my rental textbook after the due date?**

Books are returnable during the late fee period. The late fee return period begins the day after the rental due date and continues for eight (8) business days. The late fee is \$20 per textbook. Any textbook kept after the late fee period will be billed to that student's account at full replacement value as determined by the bookstore and will no longer be accepted. A hold will be put on the student's account preventing registration.

### **Can I purchase my rental textbook?**

Students can purchase their rental textbooks at the retail price if they prefer, but this does not exempt them from paying the textbook rental program fee. Options are available for purchasing of rental textbooks at the end of the semester. Pricing is dependent upon title and may be less than purchasing it at the start of the term.

## **Opt Out Questions**

### **Can an academic area opt out?**

The college offers an opt out at a program level. The program must complete the opt out form which will be sent to the Textbook Affordability Committee for final approval. A program cannot opt out if students are required to take courses outside of the program, unless it can be documented that the program would be financially-detrimental to students. The department chair or program

director must complete the form and it needs to be signed by the Dean of the program's school. Opt outs are due by January 1 for the upcoming academic year.

### **Can a student opt out?**

Students can opt out of the textbook rental program. Selecting to opt out means that the student is opting out of the textbook rental program for all programs they are active in for the entirety of these program(s). Students cannot opt in and out each semester. Students who wish to opt out of the Textbook Rental Program must complete the student opt out form. The form can be requested by contacting the Madison College Bookstore either in person or via email [bookstore@madisoncollege.edu](mailto:bookstore@madisoncollege.edu).

### **Course Materials Questions**

#### **Is everything included in the rental program?**

No, there will be some course materials, such as workbooks, lab manuals, novels, kits and access codes that will need to be purchased.

#### **How can I tell if a certain course material is part of the rental program?**

When looking at the course material there is always a usage term attached to every course material adopted. The usage terms are as follows:

- **Rental Required** – These materials are part of the rental program at no additional cost to the student.
- **Required** – These materials are not part of the rental program, but are required for the class. The price listed is the price the student would pay to purchase the material from the bookstore.
- **Optional** – These materials are not part of the rental program. They are optional for the course. The price listed is the price the student would pay to purchase the material from the bookstore.

#### **My instructor uses an access code. Is that included in the rental?**

Whether access codes are included in the fee will be handled on a case-by-case basis. In some instances, the college may negotiate a low enough price that the access codes will either be included in the rental fee or sold separately for a lower cost than the retail price. However, access codes are often considered one-time use materials, which will require purchase instead of rental. The Madison College Bookstore will do its best to negotiate the lowest possible price, whether the code is a rental or purchase item. Faculty have the option of to include access codes in their required course materials.

#### **If a class does not require a textbook, is the per credit rental fee waived for that class?**

No, the per credit fee will not be waived for a class that does not require a textbook. The structure of the system requires that even if a student has a class without a textbook, they still pay the rental fee. Most classes have required textbooks that will be in the rental program and the fees support the purchases of all the rental materials students may use throughout the time they are in their program at Madison College.

#### **Will used textbooks be less expensive to rent?**

No, with this rental program it does not matter if the book is new or used it is still \$7 per credit.



## **Multiple Semester Usage Questions**

### **What happens if I need my rental textbook for two semesters?**

Yes, there is a way to keep using the same textbook if you continue to be enrolled in certain programs or classes that use the same textbook. Please contact the Textbook Rental Program at [bookstore@madisoncollege.edu](mailto:bookstore@madisoncollege.edu) or fill out the renewal form online <https://madisoncollegebookstore.com/contact.aspx>. If you are interested in keeping the textbook beyond the end of your program enrollment, you can purchase the textbook. Pricing is dependent upon title but is often less than the retail price.

### **Can I purchase my rental textbooks?**

Yes, at any point during the semester, you can purchase your rental textbooks at the retail price. Doing so does not exempt you from the rental fee.